



CHESAPEAKE BAY BRIDGE AND TUNNEL COMMISSION

**Regular Meeting
CBBT Administration Building**

November 9, 2022

9:30 a.m.

Minutes

Commission Members Physically Present: Frederick T. Stant, III; John F. Malbon; Chris O. Snead; Karen S. James; Keith Colonna; Jeffrey A. Rowland; Reeves W. Mahoney; Gregory L. Duncan, Sr.; William T. Ferguson; Phillip R. Custis; Mark C. Bundy.

District Staff Present: Jeffrey B. Holland; Thomas R. Anderson, III; Michael T. Crist, P.E.; Edward A. Spencer; Brittany E. Cannon.

District Advisors Present: None.

Guests Present: Stephen A. Johnsen, Alumni Commissioner; Bridgette Clifford, Operation Smile, David Calvert, PFM Asset Management, LLC.

1. CALL TO ORDER:

The Chairman, Frederick T. Stant, III, called the meeting to order at 9:30 a.m. and welcomed everyone.

1. APPROVAL OF MINUTES – SEPTEMBER 14, 2022 MEETING, as distributed:

Motion made by Mr. Duncan, seconded by Mr. Rowland, to approve the minutes of the September 14, 2022 Commission meeting, as distributed. The motion was approved unanimously. Absent: Ms. Snead

2. INVESTMENT OF PROCEEDS FOR BOND ANTICIPATION NOTE OPPORTUNITY:

Mr. Calvert, Managing Directors of PFM, were present on the call to give the Commission an economic summary and an update on the District's investments. The review showed the effects on the economy and the conservative changes PFM has implemented to the District's Portfolio. The benefit of investing the estimated earnings from the anticipated drawdown of the TIFIA and VTIB loan from December 2022 through October of 2023 were discussed.

Motion made by Mr. Ferguson, seconded by Mr. Rowland, and unanimously carried, that the Commission authorized District staff to proceed with the investment opportunity from the drawdown earning of the TIFIA and VTIB to invest for the bond anticipation notes for the Parallel Thimble Shoal Tunnel Project.

David Calvert left the meeting at this time.

3. PUBLIC COMMENT:

There were no public comments to be heard, nor any comments submitted in writing prior to the meeting.

Mr. Stant welcomed Ms. Bridgette Clifford to the meeting. Ms. Clifford thanked the Commission for their support of the cycle. She provided an overview of the Operations Smile cycling for Smiles event that was held on the facility on October 30, 2022. She presented each Commissioner with a memorable poster of the event covering the facility.

Mr. Holland and Chief Spencer thanked Ms. Clifford for attending the meeting and congratulated her on the commemorative celebration success. *Ms. Clifford departed the meeting at this time.*

4. TRAFFIC & REVENUE REPORT – SEPTEMBER & OCTOBER, TRAFFIC:

Mr. Holland reported that traffic for September 2022 totaled 377,829 vehicles, which was an increase of 1,359 vehicles or 0.4% over September 2021. E-ZPass utilization totaled 72.3%. Revenue for September 2022 totaled \$6,092,671 which was an increase of \$93,239 or 1.6% over September 2021. Gas prices were \$3.41 in September 2022, versus \$3.08 in September 2021. There were 54 hours of wind restrictions in September 2022, versus 5 hours in September 2021. There were 142 hours of tunnel lane closures in September 2022, versus 65 hours in September 2021.

Traffic for October 2022 totaled 342,759 vehicles, which was a decrease of 18,587 vehicles or -5.1% under October 2021. E-ZPass utilization totaled 75.3%. Revenue for October 2022 totaled \$5,285,537, which was a decrease of \$301,236 or -5.4% under October 2021. Gas prices were \$3.52 in October 2022, versus \$3.02 in October 2021. There were 53 hours of wind restrictions in October 2022, versus 23 hours in October 2021. There were 94 hours of tunnel lane closures in October 2022, versus 13 hours in October 2021.

For the calendar year-to-date through October 2022, vehicles were down -0.8% and revenue was up 0.2%. For the fiscal year-to-date through October 2022, vehicles were down -3.4% and revenue was down -2.7%.

Chief Spencer reported that on October 12, 2022 the Chesapeake Bay Bridge-Tunnel Police Department, in coordination with the Department of Homeland Security, Coast Guard, Federal Air Marshalls, Transportation Security Inspectors, VBPD and Norfolk Bomb Squads, DEA, NCIS, and FBI Joint Terrorism Task Force, conducted a Visible Intermodal Prevention and Response (VIPR) Operation. This operation is conducted annually to enhance security on and around this facility and consisted of visible checks of all south bound vehicles traversing south between the hours of 5 pm and 9 pm. There were minimal delays to the traveling public. The CBBTPD was the primary law enforcement agency and handled all criminal/traffic violations during this operation. A total of 125 passenger cars

were inspected and a total of 3 commercial vehicles were inspected. No explosives were found during this operation.

5. AUDITED FINANCIAL STATEMENTS FY2022:

Mr. Anderson reported on the Basic Financial Statements and Management’s Discussion and Analysis of the June 30, 2022 and 2021 audited financials. Mr. Anderson reviewed the Statements of Net Position, specifically the Assets and Deferred Outflows of Resources; Liabilities, Deferred Inflows and Net Position; and Statements of Revenues, Expenses and Changes in Net Position.

Mr. Anderson stated that, overall; positive remarks were received from the auditing firm the audit contained an unmodified opinion. Mr. Malbon reported on behalf of the Finance Committee that the consultation process with the auditors went very well as it has in the past. The auditors provided high remarks of District staff.

Mr. Johnsen entered the meeting at this time.

6. AWARD NORTH CHANNEL BRIDGE STEEL REPAIRS:

Mr. Crist reported that the District received four bids as a result of soliciting the Steel North Channel Bridge, Northbound repairs in November. The Commission previously approved these repairs to be completed in the FY 23 Capital Project Budget at an estimate of \$550,000. After having the isolated repairs evaluated, it is determined that the budget will need to be amended to cover the increased cost of the repairs. The following bids were received:

- Cerka Inc. at a bid amount of \$978, 616
- Saffo Contractors, Inc. at a bid amount of \$1,317,990
- Advantage Steel Construction at a bid amount of \$1,379,135
- Crofton Construction Services, Inc. at a bid amount of \$5,153,913

District staff recommend award to Cerka Inc. at an approximate repair project cost of \$978,616, which is a \$428,616 increase from the approved FY 23 Capital Project Budget.

Motion made by Mr. Ferguson, seconded by Mr. Rowland, and unanimously carried, that the Commission authorized the revised increase of approximately \$428,616 in the final Capital Projects Plan, FY 2023 for the Steel North Channel Bridge, Northbound repairs to be preformed by Cerka Inc, at an approximate cost of \$978,616.

7. UPDATE ON PARALLEL THIMBLE SHOAL TUNNEL (PTST) DESIGN AND CONSTRUCTION:

- Mr. Crist reported the following: i.) CTJV continued driving the interlocking pipe pile support of excavation (SOE); ii.) CTJV has increased the length of the SOE walls by approximately forty feet. As a result, additional piles (80) must be driven. The total pile revision to be installed on One Island is 440 piles. As of September 2022, CTJV installed 360 piles; iii.) CTJV continues installing the concrete slabs in the open approach. iv.) Installation of the conveyor belt structure has begun along the muck pit’s eastern side. v.)

CTJV continued jet-grouting operations in the open approach area. vi.) CTJV is erecting the Omega trestle on Two Island. Approximately 9% of the interlocking pipe piles on Two Island have been installed.

8. PARALLEL THIMBLE SHOAL TUNNEL EXPENDITURES TO DATE:

Mr. Anderson presented the attached report of Project expenditures to date.

9. CLOSED MEETING – BRIEFING BY STAFF AND LEGAL RECOMMENDATIONS REGARDING DISPUTE MATTERS:

In accordance with Section 2.2-3711 of the Code of Virginia, Mr. Malbon moved that the Commission go into Closed Meeting under the provisions of Section 2.2-3711 of the Virginia Freedom of Information Act for the following purposes:

Section 2.2-3711.A 7. Briefing by Staff and Legal Recommendations Regarding Dispute Matters.

The motion was seconded by Mr. Rowland, and unanimously carried.

10. RETURN TO OPEN MEETING:

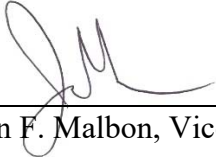
A roll call vote was taken pursuant to Section 2.2-3712.D. of the Code of Virginia immediately after reconvening in Open Meeting, at which time each member certified by his vote that to the best of his knowledge (i) only public business matters lawfully exempt from Open Meeting requirements under this chapter and (ii) only public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the meeting by the Commission. No member prior to the vote stated that he believed there was a departure from requirements (i) and (ii) Snead, yes; Rowland, yes; Ferguson, yes; Bundy, yes; Custis, yes; Mahoney, yes; James, yes; Colonna, yes; Duncan, yes; Malbon yes; Stant, yes.

11. ANNOUNCEMENTS:

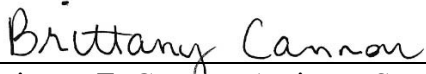
- a. Mr. Holland announced that the Little Creek Committee will hold a meeting in December. Following the Commission meeting, dates will be circulated for the committee to coordinate availability.
- b. Mr. Holland announced that a Christmas gift memo is in each place setting and for each Commissioner to advise Brittany Cannon of their selections.
- c. The next meeting is scheduled for Tuesday, January 10, 2023.

12. ADJOURN:

With no further business coming before the Commission, the meeting was adjourned.



John F. Malbon, Vice-Chairman



Brittany E. Cannon, Assistant Secretary



Frederick T. Stant, III, Chairman

Attachment

**Parallel Thimble Shoal Tunnel Project
Total Project Budget
As of October 31, 2022**

Project Tasks & Components	May 2021 Revised Budget	Total Expended To Date	Expended @ 09/30/22	Monthly Expenditures	Remaining Budget
<u>CBBT Development Phase</u>					
CBBT Development Phase Budget	<u>18,524,560</u>	<u>18,524,560</u>	<u>18,524,560</u>	-	-
<u>CBBT Financing Budget</u>					
Municipal Advisor	866,000	793,950	791,950	2,000	72,050
CBBT Financing Budget	<u>3,912,210</u>	<u>3,840,160</u>	<u>3,838,160</u>	<u>2,000</u>	<u>72,050</u>
<u>CBBT Construction Phase</u>					
Construction Mgmt	11,000,000	3,316,010	3,234,120	81,890	7,683,990
Project Counsel	2,000,000	240,230	240,230	-	1,759,770
Arbitration Counsel	3,000,000	741,500	692,520	48,980	2,258,500
Dispute Review Panel	1,500,000	456,370	446,210	10,160	1,043,630
Arbitration Panel	1,500,000				1,500,000
CNC/LUS Relocation	4,591,740	4,562,730	4,562,730	-	29,010
Garage	550,000	385,120	385,120	-	164,880
Fan Motor Control Center	4,000,000	2,544,510	2,544,510	-	1,455,490
CCTV Software Upgrade	500,000	400,940	400,940	-	99,060
Existing Tunnel Ventilation Study	250,000				250,000
Vent Buildings Emergency Power Upgrades	3,150,000	104,090	104,090	-	3,045,910
Design Mgmt/Design QA	9,583,200	5,933,900	5,933,900	-	3,649,300
Risk Management Consultant	125,000			-	125,000
District Project Management Staff	2,100,000	1,240,260	1,240,260	-	859,740
Commission General Counsel	125,000	13,940	13,940	-	111,060
Commission Approved District Development Expenses	550,000	339,710	339,710	-	210,290
Total CBBT Construction Phase Budget	<u>44,524,940</u>	<u>20,279,310</u>	<u>20,138,280</u>	<u>141,030</u>	<u>24,245,630</u>
<u>Design-Builder Construction Phase</u>					
Direct Construction Cost	756,545,238	430,746,080	425,318,330	5,427,750	325,799,158
5% Withholding	-	8,180,950	7,895,280	285,670	(8,180,950)
NCR Work Withholding	-	-	-	-	-
Total Design-Builder Construction Phase Budget	<u>756,545,238</u>	<u>438,927,030</u>	<u>433,213,610</u>	<u>5,713,420</u>	<u>317,618,208</u>
Project Contingency	<u>101,283,776</u>	-	-	-	101,283,776
Total Project Budget	<u>924,790,724</u>	<u>481,571,060</u>	<u>475,714,610</u>	<u>5,856,450</u>	<u>443,219,664</u>