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**CHESAPEAKE BAY BRIDGE AND TUNNEL DISTRICT**

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PARALLEL THIMBLE TUNNEL SHOAL TUNNEL  
PTST-15-03  
CONSTRUCTION MANAGER

TO: All Offerors

FROM: Chesapeake Bay Bridge and Tunnel District

SUBJECT: Addendum No. 1  
Questions and Answers

DATE: August 10, 2015

Attached please find Addendum 1 containing the questions and answers presented to the CBBT on or before August 4, 2015.

Sincerely,



Kevin P. Abt, P.E.  
Project Manager, Parallel Thimble Shoal Tunnel Project

**CHESAPEAKE BAY BRIDGE AND TUNNEL DISTRICT  
CONSTRUCTION MANAGER FOR  
PARALLEL THIMBLE SHOAL TUNNEL  
RFP NO. 15-03**

**ADDENDUM 1**

1. **Question:** RFP Section 4 (Page 6) states, “Under no circumstances shall the proposal exceed a total of fifty pages or it shall be deemed non-responsive.” Please confirm that cover letter, table of contents, front and back covers and tabs do not count as pages.

**Answer:** The cover letter, table of contents, front and back covers and tabs do not count as pages.

2. **Question:** RFP Section 4.2.2 (Page 8) requires firms to provide a list of its three (3) most recently completed projects of similar size, complexity and/or scope. Can you please confirm that currently in progress and almost completed projects are acceptable to include in this section of our proposal?

**Answer:** Currently in progress works may be included provided they are in construction and show some measure of your firm’s ability to provide services similar to those required under this RFP. The same is true for projects nearing completion.

3. **Question:** Section 4. – Does the 50 page limit include the covers and any Tabs?

**Answer:** Covers and Tabs will not be counted as pages.

4. **Question:** Section 5.3 – The one (1) digital media copy – Are either CD or thumb drive acceptable media for the digital copy?

**Answer:** Yes, thumb drive is preferable, but either format is acceptable for the digital media copy.

5. **Question:** RFP Section 4.1.1. requires all affiliated and/or subsidiary companies be listed in the proposal. HNTB is a national firm with more than 20 subsidiaries (per RFP definition), which will consume three of the 50 pages permitted for the proposal. Is it acceptable to attach this list as an appendix to our RFP response that will not count

towards the 50-page limit or may we provide it upon notice of shortlist as a separate document that will not count towards the 50-page limit?

**Answer:** Firms may provide a list of their subsidiary firms as an appendix that will not count against the fifty page limit.